

An
Stadt Munster
Frau Andrea Holz
Heinrich-Peters-Platz 1
D - 29633 Munster

or by E-Mail: andrea.holz@munster.de

**Application for participation in the exhibition
GLASS SCULPTURE AND GARDEN 23.08. – 13.09.2025
29633 Munster, Lüneburger Heide**

1. Information about the person:

*Name:

*First name:

*Street, no.:

*Postcode*City:

*Country:

*E-Mail:

Web:

*Mobile:

Country Code:

Area Code and telephone number:

2. Information on workpieces for outdoor use:

A. *Title:

*Height in cm:

*Width in cm:

*Depth in cm:

*Material (z.B. Glass, wood, steel):

*Selling price incl. vat in Euro:

B.. *Title: :

*Height in cm:

*Width in cm:

*Depth in cm:

*Material (z.B. Glass, wood, steel):

*Selling price incl. vat in Euro:

For each approved workpiece for the outdoor area, it ist also possible to exhibit an additional workpiece in the indoor area. See page 2.

3. Information on workpieces for the interior:

C. *Title :

*Height in cm:

*Width in cm:

*Depth in cm:

*Material (z.B. Glass, wood, steel):

*Selling price incl. vat. in Euro:

D. *Title: :

*Height in cm:

*Width in cm:

*Depth in cm:

*Material (z.B. Glass, wood, steel):

*Selling price incl vat. in Euro:

4. *Vita (max 500 characters)

5. Teilnahmeregelungen (Stand: 30.07.2024 Munster)

1. The exhibition GLASS SCULPTURE AND GARDEN takes place in the publicly accessible parks of Munster, Lüneburg Heath (Germany). The organiser is the town of Munster
2. Participation is possible for a maximum of two glass workpieces in the outdoor area. The workpieces must be predominantly made of glass or the viewer's focus must be on the material glass. It must be able to withstand the weather conditions in public spaces. At the time of the competition and exhibition, the workpieces must not be older than three years and must not have received an award. The locations of the workpieces will be determined by the organiser. It is possible to exhibit an additional work indoors for each approved outdoor workpiece.
3. All artists working in the national and international field of glass art for public spaces in Europe (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Ukraine and the United Kingdom) are eligible to participate. Pupils, students and graduates of technical colleges, universities of applied sciences and universities can also apply. However, they must be 18 years of age or older.
4. A complete application must include the following documents:
 - Fully completed and signed application form (3 pages)
 - 1-2 photos per glass workpiece (labelled: surname, first name and title), min. 300dpi, file: jpg or tiff)
 - Portrait photo/passport photo (min. 300dpi, file: jpg, tiff)
5. Deadline for applications is 20 January 2025, midnight at the City of Munster (see application form) Applications that are not submitted on time or are incomplete will be automatically excluded. The applications will be reviewed and pre-judged by approx. mid-February 2025 on the basis of the documents received. Applications will be accepted or rejected by post or e-mail by approx. the end of February 2025.
6. an art prize (€6,000) has been announced for the outdoor works. The decision will be made by a jury of experts. The prize can be shared. The award ceremony will take place on 23 August 2025 during the opening of the exhibition.
The public prize (€500) for the outdoor workpieces will be chosen by the visitors and awarded on 13 September 2025.

7. After the end of the exhibition, each participating artist will be paid a lump sum for travelling expenses. Bank details are required for this purpose. No cash payment will be made. The lump sum is staggered according to origin: Within Germany: € 300.00 and outside Germany: € 400.00.
8. the organiser is responsible for brokering the sale of the exhibited works in the indoor and outdoor spaces. The artist will be informed of the conclusion of a sales contract. The handover of the work is always between the artist and the buyer. Sold works will remain in the exhibition until 13 September 2025 at 4 pm. The organiser will retain 30% of the purchase price as commission. The remaining purchase price (70%) will be transferred to the artist after the end of the exhibition. Bank details are required for this. No cash payment will be made. If the work is destroyed or defective before it is handed over to the buyer, the purchase contract shall become invalid and shall be cancelled. The organiser shall report the amount of the remaining purchase price to the artists' social security fund and pay the artists' social security contribution on it.
9. in accordance with the current notification regulation, the organiser is obliged to transmit all payments to private individuals with a total value of at least €1,500 per calendar year to the tax authorities if it cannot be determined beyond doubt whether the person in question is a commercially active person or whether the person is exercising a main freelance activity. This requires the surname, first name, address, date of birth, bank details and personal tax identification number. This data must be provided in the application form. Failure to provide this data will result in automatic exclusion from the competition or participation.
10. the delivery, assembly, dismantling and return transport of the workpieces is the sole responsibility of the artists. The same applies to any necessary customs procedures. Late deliveries or incomplete assembly will result in disqualification from the Art Prize. The workpieces are not insured by the organiser. The organiser is not liable for any damage to the workpieces.

Registration, delivery and assembly:

Thursday, 21.08.2025: 12.00 - 18.00
 Friday, 22.08.2025: 10.00 - 18.00
 Saturday, 23.08.2025: 08.00 - 10.00

Deregistration, Dismanteling an collection:

Saturday, 13.09.2025: 16.00 - 18.00
 Sunday, 14.09.2025: 10.00 - 16.00

11. The artist expressly consents to the storage, processing and publication of personal data and photos. They may be used for advertising purposes for GLASS SCULPTURE AND GARDEN. These rules of participation are recognised with the signature of the applicant for GLASS SCULPTURE AND GARDEN 2025. Legal recourse is excluded.

6. payment processing Additional data required for payment of the travel allowance and for the sale of a workpiece. This data is transmitted to the tax authorities. This data will not be published.

*Name der Bank:

*Kontoinhaber/-in:

*IBAN: (22 digits)

*BIC bzw. SWIFT CODE: (8-11 digits)

*Steuer-Identifikationsnummer: (11 digits)

*Geburtsdatum:

I hereby confirm the accuracy of my personal data and accept the above conditions of participation. I am aware of the data transfer to the tax authorities for payment processing.

*

*Date

*Name, First name of the artist

*Mandatory data (Page 1-3)

Checkliste: A complete application contains the following documents:

Fully completed and signed application form (3 pages)

1-2 photos per glass workpiece (labelling: surname, first name and title), min. 300dpi, file: jpg or tiff)

Portrait photo/Pasport (min. 300dpi, file: jpg, tiff)